

## INTERNET SAFETY

**Date of Adoption:** October 17, 2002

It is a primary goal of the Scotch Plains-Fanwood Board of Education to promote and ensure the welfare and safety of children and young people when using the Internet. It is further our goal to provide Internet access, so all staff and students can become effective and safe users of the Internet and will extend their awareness and knowledge of the Internet while at the same time becoming motivated, responsible, independent users of the Internet.

Use of the Internet facilities in the Scotch Plains-Fanwood School District is primarily for educational purposes. This includes personal use and use for professional development of staff.

All students must sign the Acceptable Use Policy AND have the signed permission of a parent/caregiver before using the Internet at school. These documents must be kept on file by the appropriate staff member.

All student access to the Internet must be supervised by either an instructor, media specialist, or other staff member. This also applies to any special use before or after school hours.

Staff will be provided with Internet e-mail accounts on the district's e-mail server. Any student may have an Internet mail account, but this is to be set up via an http Internet mail provider such as Hotmail. All messages sent and received on the District's computer network are subject to review.

Student photos/images, with or without personal identifiers, will only be used on Internet sites hosted on district servers with parental permission, as granted on the Parent/Guardian Consent / Publicity Release Forms.

Student work may be posted on Internet sites hosted on district web servers, but will include only partial name and grade levels of students (e.g. K. Jones or Kevin J.).

Only authorized district webmasters may post on sites hosted on our District Web Server. No student may directly post to these sites.

All student workstations must have filtered access to the Internet. The level of filtering is determined by the building Principal. Since no filtering system is 100% foolproof, if inappropriate sites are inadvertently accessed, then the student must notify their instructor immediately. In turn, instructors must contact the building Principal so that the offending URL can be submitted to the Technology Department for blocking.

The Internet Safety Policy will be clearly displayed in the Media Centers and all labs. Violators are subject to disciplinary actions in accordance with District Policies and Regulations.

Scotch Plains-Fanwood Public Schools

**Cross Reference:**

Policy 6142.10 Acceptable Use Policy for Staff and Students for Computing and Information Technology Resources

[Publicity Release Form](#) (dated 7/24/03)

Supersedes Policy 6142.20 dated March 21, 2002.