

SCHOOL RELATED & EXTRA-CURRICULAR TRANSPORTATION

Date of Adoption: February 22, 2007

The Board of Education shall provide transportation for the following school related and extra-curricular activities:

A. School Related

1. Class trips to such locations as shall be deemed appropriate for class related educational purposes. All such requests shall be approved by the building principal or Director of Special Services, as appropriate, and the Business Administrator or designee.
2. Trips shall be assigned according to the schedule provided and the number of district owned vehicles available.
3. If district owned vehicles are not available, it will be the responsibility of the teacher/principal to arrange for the transportation and the payment of charges.
4. Late busses shall be provided at approximately 4:00 PM for students who are authorized to remain after the regular school hours. Only students eligible for regular transportation to and from school shall be eligible for the late bus.

B. Athletic Trips

1. Athletic trips for teams competing against other school districts shall be provided by district owned vehicles, if available, or by contractors.
2. Scheduling shall be done by the Business Office and the Athletic Director.
3. An adult coach/chaperone must accompany the team at all times.

C. Other

Transportation may be provided for other special student activities that arise periodically. Requests must be approved by the building principal and the Business Office and will be assigned according to the availability of district owned vehicles. If no district owned vehicle is available, a contractor may be utilized at the discretion of the Business Office.

Scotch Plains-Fanwood Public Schools

Supersedes Policy 3541.32 dated July 28, 1994