

Brunner Site Map

- I. Home Page
 - Header

Home Page URL	http://www.spfk12.org/brunner/index.html
School's e-mail address	brunner@spfk12.org
Principal's e-mail address	jfrank@spfk12.org

- Sidebar Links

1. Home Page	http://www.spfk12.org/brunner/index.html
2. Bits and Bytes	http://www.spfk12.org/brunner/SharedSource/bits_and_bytes.html
3. Brunner Backp@ck	http://www.spfk12.org/brunner/PTA/pta_email_signup.html
4. Brunner in the News	http://www.spfk12.org/brunner/BrunnerintheNews/brunner_news.html
5. Brunner Staff Pages	<p>Mrs. Coburn: http://teacherweb.com/NJ/Brunner/MrsLauraCoburn/t.stm</p> <p>Miss Marion: http://teacherweb.com/NJ/Brunner/MissMarionsClass/index.html</p> <p>Miss McClellan: http://www.teacherweb.com/NJ/Brunner/McClellan/h0.stm</p> <p>Mrs. Monti: http://www.spfk12.org/br_kindergarten/Site/Welcome.html</p> <p>Mrs. Schundler: http://www.spfk12.org/brunner/schundler/Site/June.html</p> <p>School Nurse: http://www.spfk12.org/brunner/School_StaffInfo/schoolnurse.html</p>
6. Calendars	<p>Current Month: http://www.spfk12.org/brunner/Calendar/2009JunCal.pdf</p> <p>Prior Month: http://www.spfk12.org/brunner/Calendar/2009MayCal.pdf</p> <p>School Year: http://www.spfk12.org/approved_09-10_cal.pdf</p>
7. District Websites	
8. Forms, Flyers and More	<p>Milk & Lunch: http://www.spfk12.org/brunner/Forms/milk_lunch.html</p> <p>All Others: http://www.spfk12.org/brunner/Forms/formsandflyers.html</p>
9. Parent Guide	http://www.spfk12.org/brunner/Parent%20Guide/2008-2009BrunnerPG.pdf
10. PTA	http://www.spfk12.org/brunner/PTA/pta.html
11. Photo Gallery	http://www.spfk12.org/brunner/PhotoGallery/photo_gallery_main.html
12. School Directory	http://www.spfk12.org/brunner/School_StaffInfo/stafflist.html
13. School News	http://www.spfk12.org/brunner/School_StaffInfo/schoolnews.html

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14. State Websites	NJ Dept. of Education: http://www.state.nj.us/education/ NJ Dept. of Health: http://www.nj.gov/health/
15. Upcoming Events	http://www.spfk12.org/brunner/SharedSource/upcomingevents_sep_oct.html http://www.spfk12.org/brunner/SharedSource/upcomingevents_nov_dec.html http://www.spfk12.org/brunner/SharedSource/upcomingevents_jan_feb.html http://www.spfk12.org/brunner/SharedSource/upcomingevents_mar_apr.html http://www.spfk12.org/brunner/SharedSource/upcomingevents_may_jun.html

The Sidebar also contains links to download free copies of **Firefox** (<http://www.mozilla.com/en-US/firefox/ie.html>) and **Adobe Reader** (<http://get.adobe.com/reader/>). There is also a PDF file explaining the ongoing **Funding Factory** Fundraiser (<http://www.spfk12.org/brunner/Forms/Fundraisers/2008FundingFactory.pdf>).

- Content Area

The content area contains a Bulletin Board outlining current Brunner events with links pointing to those activities, where applicable. The lower portion of the content area contains links to flyers for events and activities related to but offered outside of Brunner School.

- Footer

Tidy Icon	In Mozilla, click on View/Page Source. If there are no errors on the page, it has earned the right to contain this icon of proof that the code is “clean”.
About Us	http://www.spfk12.org/brunner/SharedSource/about_us.html
Site Map	This document: http://www.spfk12.org/brunner/SharedSource/site_map.html
Webmaster	e-mail address of Brunner Webmaster: webmaster_brunner@spfk12.org

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II. Bits and Bytes – variable information not easily placed on other pages

School Closing/ Delayed Opening Notification	Schedule & Sources of Info including District Website link: http://www.spfk12.org/												
Parents' Corner – Articles of Interest	<p>“Answers for Generation Why?” http://www.spfk12.org/brunner/Forms/Miscellaneous/2007ChildrenFriendlyWebsites.pdf</p> <p>“Internet Safety Tips” http://www.spfk12.org/brunner/Forms/Miscellaneous/2007InternetSafetyTipsforFamilies.pdf</p> <p>“Four Excerpts on Nurturing Positive Self-Esteem, Values, Responsibility and Good Grades” http://www.spfk12.org/brunner/Forms/Miscellaneous/2007ChildRearingHints.pdf</p> <p>“21 Tips & Ideas to Help You Make a Difference” http://www.spfk12.org/brunner/Forms/Miscellaneous/2006Parenting%20Skillsdrugs.pdf</p> <p>“Report to Parents – The Rewards of Reading” http://www.spfk12.org/brunner/Forms/Miscellaneous/2006NAESPReporttoParents.pdf</p> <p>“Shopping Safely with Young Children during the Busy Holiday Seasons” http://www.spfk12.org/brunner/Forms/Miscellaneous/2006ParentSafetyTips1.pdf</p>												
Communication Committee	E-mail address for Brunner Backp@ck: brunnerschoolnews@yahoo.com												
Science Experiments: Eve of Discovery	<table style="width: 100%; border: none;"> <tr> <td style="text-align: center;">Batteries and Bulbs</td> <td style="text-align: center;">Sounds Great-Bottled Music</td> <td style="text-align: center;">Brunner Slime</td> </tr> <tr> <td style="text-align: center;">Do-It-Yourself DNA</td> <td style="text-align: center;">Fizzy Balloon Bottle</td> <td style="text-align: center;">Invisible Force Moving Car</td> </tr> <tr> <td style="text-align: center;">Make a Balloon Rocket</td> <td style="text-align: center;">How Much Weight Can Your Boat Float?</td> <td style="text-align: center;">Rotor Motor</td> </tr> <tr> <td style="text-align: center;">Straw Kazoo</td> <td style="text-align: center;">USS Brunner Submarine</td> <td style="text-align: center;">All of the Experiments</td> </tr> </table>	Batteries and Bulbs	Sounds Great-Bottled Music	Brunner Slime	Do-It-Yourself DNA	Fizzy Balloon Bottle	Invisible Force Moving Car	Make a Balloon Rocket	How Much Weight Can Your Boat Float?	Rotor Motor	Straw Kazoo	USS Brunner Submarine	All of the Experiments
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BubbleMania	http://www.spfk12.org/brunner/Forms/Miscellaneous/2009Bubblemania.pdf												
Media Center Information	Volunteer Interest Form: http://www.spfk12.org/brunner/Forms/Miscellaneous/2008MediaVolunteersNeeded.pdf												

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III. Brunner Backp@ck Sign-Up

This page	http://www.spfk12.org/brunner/PTA/pta_email_signup.html
Sends user to page	http://visitor.constantcontact.com/

IV. Brunner in the News

This page	http://www.spfk12.org/brunner/BrunnerintheNews/brunner_news.html
Sent to other pages	<p>The PTA Committee in charge of Public Relations should make the Webmaster aware of these articles.</p> <p>Some of the links are scanned news articles (PDF files) and are located in directory: http://www.spfk12.org/brunner/BrunnerintheNews/</p> <p>Others link directly to the newspapers printing the articles. Sometimes these links expire and periodically they should be reviewed and deleted when obsolete.</p>

V. Brunner Staff Pages – Links are added as requested by the Brunner Teaching Staff

Mrs. Coburn's Library/Media Center	http://teacherweb.com/NJ/Brunner/MrsLauraCoburn/t.stm
Miss Marion's Second Grade Classroom	http://teacherweb.com/NJ/Brunner/MissMarionsClass/index.html
Miss McClellan's Third Grade Classroom	http://www.teacherweb.com/NJ/Brunner/McClellan/h0.stm
Mrs. Monti's & Mrs. Cecchini's Kindergarten Classrooms	http://www.spfk12.org/br_kindergarten/Site/Welcome.html
Mrs. Schundler's Fourth Grade Classroom	http://www.spfk12.org/brunner/schundler/Site/June.html
School Nurse's Page	http://www.spfk12.org/brunner/School_StaffInfo/schoolnurse.html

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VI. Calendars – the monthly calendars are provided by the Brunner Office Secretarial Staff, usually as Word Documents

Current Month	http://www.spfk12.org/brunner/Calendar/2009JunCal.pdf
Prior Month	http://www.spfk12.org/brunner/Calendar/2009MayCal.pdf
School Year (links to District website)	http://www.spfk12.org/approved_09-10_cal.pdf

VII. District Websites

Scotch Plains–Fanwood PTA District Legislative Team (DLT)	http://www.spfk12.org/ptacouncil/Downloads/Radarscreen.pdf
Scotch Plains–Fanwood Pre-School Program	http://www.spfk12.org/sp-f_programs/elem_PreK.htm
Scotch Plains-Fanwood District Website	http://www.spfk12.org/
Scotch Plains–Fanwood Board of Education Meetings	http://www.spfk12.org/sp-f_board_mtgs.htm
Driving Directions to District’s Schools	http://www.spfk12.org/sp-f_directions_schools.htm
Park Middle School	http://www.spfk12.org/park/
Scotch Plains-Fanwood High School	http://www.spfk12.org/spfhs/

VIII. Forms, Flyers and More – with the exception of Milk and Lunch forms, links to all forms are specified in file:

<http://www.spfk12.org/brunner/Forms/formsandflyers.html>

Milk	<p>The milk forms (annual & monthly) are provided to the Webmaster at the start of the school year by the PTA Chair in charge of the Milk Money Service. They should be placed in folder:</p> <p>http://www.spfk12.org/brunner/Forms/MilkForms/</p> <p><i>The annual format is: 2009-10Annual_milk.pdf</i> <i>The monthly format is: 2009Sep_milk.pdf</i> (specify the year and month applicable)</p> <p>The annual form is only valid at the start of the school year. The file name for the monthly form is updated monthly in file:</p> <p>http://www.spfk12.org/brunner/Forms/milk_lunch.html</p>
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Lunch	<p>Requested weekly from the Brunner Secretarial Staff. It is received as a Word document and the layout should be inspected before creating the PDF file. The lunch forms are placed in folder: http://www.spfk12.org/brunner/Forms/LunchForms/</p> <p>The format for the weekly PDF file is: 2009JUN15-19.pdf (specify the beginning and end date of menu)</p> <p>The file name for the weekly menu is updated in file: http://www.spfk12.org/brunner/Forms/milk_lunch.html</p> <p>Lunch forms should be available Monday morning and removed Wednesday afternoon.</p>
Academic	<p>Forms are placed in folder: http://www.spfk12.org/brunner/Forms/Academic/</p>
Community and Service	<p>Forms are placed in folder: http://www.spfk12.org/brunner/Forms/Community/</p>
District Forms and Information	<p>Forms are placed in folder: http://www.spfk12.org/brunner/Forms/District/</p>
Health	<p>Forms are placed in folder: http://www.spfk12.org/brunner/Forms/HealthandSafety/</p>
PTA Fundraisers	<p>Forms are placed in folder: http://www.spfk12.org/brunner/Forms/Fundraisers/</p>
Safety	<p>Forms are placed in folder: http://www.spfk12.org/brunner/Forms/HealthandSafety/</p>
School Events	<p>Forms are placed in folder: http://www.spfk12.org/brunner/Forms/SchoolEvents/</p>
Sports	<p>Forms are placed in folder: http://www.spfk12.org/brunner/Forms/Sports/</p>

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Volunteers Needed	Forms are placed in folder: http://www.spfk12.org/brunner/Forms/Miscellaneous/
Miscellaneous	Forms are placed in folder: http://www.spfk12.org/brunner/Forms/Miscellaneous/

IX. Parent Guide - <http://www.spfk12.org/brunner/Parent%20Guide/2008-2009BrunnerPG.pdf>

The Parent Guide is provided in PDF format from the Brunner Office. It is accessed through the sidebar only. The school year (e.g. 2008-2009) is updated annually when the new guide is placed in folder:
<http://www.spfk12.org/brunner/Parent%20Guide/>.

X. PTA (General, Reports, Form) – all links are updated through file:
<http://www.spfk12.org/brunner/PTA/pta.html>

Brunner PTA General Information	All information in this category comes from the Parent Guide. This document should be used to update the information on the following file: http://www.spfk12.org/brunner/PTA/ptamembership_meetings.html
Who We Are	<p>Brunner PTA President’s Message, updated annually in file: http://www.spfk12.org/brunner/PTA/ptaprez.html</p> <p>Brunner PTA Executive Board, updated annually in file: http://www.spfk12.org/brunner/PTA/ptaexecutiveboardccyy.html where ccyy represents the current starting year. The Parent Guide and the current PTA president provide this information.</p> <p>Brunner PTA Committees and Chairs, updated annually in file: http://www.spfk12.org/brunner/PTA/ptacommittees_chairs2008-09.html The Parent Guide and PTA president provide updates.</p>
Events and Fundraisers	All information in this category comes from the Parent Guide. This

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	document should be used to update the information on the following file: http://www.spfk12.org/brunner/PTA/ptaevents_fundraisers.html
Financial and Membership Forms	PTA Budget Guidelines in file: http://www.spfk12.org/brunner/PTA/ptaBudgetGuidelines.pdf Treasurers Form for Cash Deposits in file: http://www.spfk12.org/brunner/PTA/ptaCashDepositForm.pdf Treasurers Form for Check Deposits in file: http://www.spfk12.org/brunner/PTA/ptaCheckDepositForm.pdf PTA Check Requisition Form in file (needs to be updated when treasurer changes): http://www.spfk12.org/brunner/PTA/ptaCheckRequisition2007.pdf PTA Membership Form (updated annually): http://www.spfk12.org/brunner/PTA/2008ptaMembershipForm.pdf
PTA Minutes/Treasurer's Reports	PTA Meeting Minutes – add to website as approved: http://www.spfk12.org/brunner/PTA/2009May13pta_minutes.pdf PTA Treasurers Report – add to website as approved: http://www.spfk12.org/brunner/PTA/2009Jun03pta_treasurers_report.pdf
Scotch Plains-Fanwood PTA Council	SPF PTA Council link to file: http://www.spfk12.org/ptacouncil/ SPF PTA Council Calendar link to file: http://www.spfk12.org/ptacouncil/Calendar/calendar.html SPF PTA Council Minutes – add to website as provided by PTA Council Representative: http://www.spfk12.org/brunner/PTA/2009Jan14pta_council_mtg.pdf
External PTA Links	National PTA website link: http://www.pta.org/
Scotch Plains-Fanwood District Legislative Team (DLT)	Radar Screen DLT 1-2-3 link: http://www.spfk12.org/ptacouncil/Downloads/Radarscreen.pdf

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XI. Photo Gallery – add or delete photographs/slide shows as they become available or obsolete.

Main page with thumbnails	http://www.spfk12.org/brunner/PhotoGallery/photo_gallery_main.html
<p>Thumbnails</p> <ol style="list-style-type: none"> 1. Create html file for slideshow. 2. Create folder for photographs related to that slideshow. 3. Create a thumbnail on the main page to access the slideshow. 	<p>May 29, 2009 - Brunner Day at Rita's Ice: http://www.spfk12.org/brunner/PhotoGallery/2009May29Rita'sIce.html photos in folder: http://www.spfk12.org/brunnerPhotoGallery\2009May29Ritas_Ice</p> <p>May 08, 2009 – Evening of Discovery: http://www.spfk12.org/brunner/PhotoGallery/2009May08EveofDiscovery.html photos in folder: http://www.spfk12.org/brunnerPhotoGallery\2009May08EveofDiscovery</p> <p>Cultural Arts Events of 2009: http://www.spfk12.org/brunner/PhotoGallery/2009CulturalArts.html photos in folder: http://www.spfk12.org/brunner/PhotoGallery/2009CulturalArts</p> <p>September 19, 2008 - Brunner Day at Rita's Ice: http://www.spfk12.org/brunner/PhotoGallery/2008Sep19Rita'sIce.html photos in folder: http://www.spfk12.org/brunner/PhotoGallery/2008Sep19Ritas_Ice</p>

XII. School Directory – a table of names, room numbers, telephone numbers and e-mail addresses of Brunner School's Administrative Staff, Teaching Staff and Class Parents. Updated at the beginning of the school year. The Parent Guide is the source of the staff information. The Brunner PTA President or First Vice-President can supply you with the Class Parents information.

Update the following file: http://www.spfk12.org/brunner/School_StaffInfo/stafflist.html.

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XIII. School News – the monthly School News is provided by the Brunner Office Secretarial Staff. In the past it has been provided as text in an e-mail which can then be cut and pasted directly into the html code and formatted. It would be easier if it were provided as a Word Document that could be converted with Acrobat Distiller into a PDF file and referenced. The file name updated on a monthly basis is:

http://www.spfk12.org/brunner/School_StaffInfo/schoolnews.html

XIV. State Websites – the sidebar currently links to two state website:

- The New Jersey Department of Education - <http://www.state.nj.us/education/>
- The New Jersey Department of Health and Senior Services - <http://www.nj.gov/health/>

XV. Upcoming Events – the upcoming events pages are primarily updated at the start of the school year. A main source of information for the events is the Parent Guide. The due dates of the milk money come from the PTA Chair of the Milk Money Service. Other dates, such as Market Day, Parent-Teacher conferences and other special events during the year come from the forms and flyers distributed during the school year. Since dates change during the course of the year, it is possible that the dates specified in the Parent Guide may be altered and need to be changed. The file names are as follows:

September/October	http://www.spfk12.org/brunner/SharedSource/upcomingevents_sep_oct.html
November/December	http://www.spfk12.org/brunner/SharedSource/upcomingevents_nov_dec.html
January/February	http://www.spfk12.org/brunner/SharedSource/upcomingevents_jan_feb.html
March/April	http://www.spfk12.org/brunner/SharedSource/upcomingevents_mar_apr.html
May/June	http://www.spfk12.org/brunner/SharedSource/upcomingevents_may_jun.html